

UC Export Work

Mass export folders and documents

For iManage 10

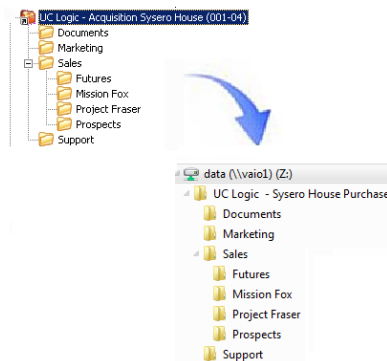


Dedicated application to export workspace, folders and documents

If you've ever needed to export the full contents of a Workspace, tab, folder, or even the whole of the My Matters content, then UC Export Work is the utility to do the job. This utility runs as a stand alone application to allow documents to be exported quickly and easily whilst retaining the folder structure.

Easily export workspaces, folders and documents

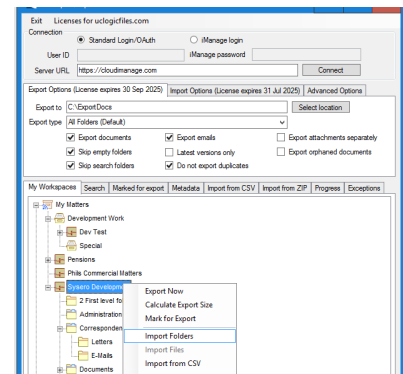
With UC Export Work it is now possible to export multiple workspaces, folders and documents with one easy to use application



This utility runs as a stand alone application and will export documents into a directory structure that matches the workspace structure.

As well as being able to export a whole workspace, you can also export a single folder or a collection of folders and sub folders. You can even export the entire contents of your My Matters folders. Ad hoc workspace searches or search criteria from CSV files can also be used to identify which workspaces to export.

A metadata text file of the document profile properties can optionally be exported along with the documents.



Key Features

- Exports folders and subfolders directly from workspaces, tabs and folders
- Filter documents and email messages
- Stand alone application
- Exports document metadata to a text file
- Exports files even if path length exceeds Windows limit of 260 characters
- Export from ad hoc workspace searches or metadata in a CSV file
- Generates an HTML export report

Requirements

- iManage Cloud
- On Premises iManage 10 server
- iManage 10 Desktop client